



Quarterly Report

University of Otago Pacific Islands Students' Association

Quarter	2 (April to June)
Role	President
Submitted	Friday 28th June, 2024
Accepted	Sunday 30th June, 2024

The purpose of this Quarterly Report is to allow the Officer to meet their responsibilities outlined in Section 31 (Reporting by Executive Officers) of the Constitution. Given that this report is accepted by the Executive as a true and accurate record of the Officer's contributions to UOPISA this quarter, the Officer will be eligible to receive remuneration at rates stipulated by the annual budget and according to the *Policy for Executive Remuneration*.

PART ONE: CONSTITUTIONAL RESPONSIBILITIES

Section 27: Responsibilities of Executive Officers

President

- 1.1. *The President must not hold office for longer than two (2) years in total.*

This is my first year as UOPISA President

- 1.2. *The President is the primary elected representative of members of UOPISA. The President will lead UOPISA in fulfilling its core functions and achieving its goals outlined in clause 4.1.*
- a) *Promote the equitable opportunity, wide representation, friendly gathering and participating of Pacific students within the University;*

This was done this quarter by representing UOPISA in the meetings that I attended and in events that I was able to go to.

- b) *Ensure that the University is providing a supportive environment and experience for all Pacific students enrolled, in order to improve and maintain excellence in academic, spiritual, sports, cultural and social endeavours by i) advocating for and promoting the interests of UOPISA, and; ii) supporting and representing Pacific students in achieving their academic aspirations and educational goals, and;*



This was achieved this quarter by continually supporting and representing our Pacific students and member associations. I also make sure to look out for our Pacific students by advocating for our Pacific students when they are in need.

c) Promote the expression of Pacific cultures and language within the University;

This has been achieved by supporting our member associations at as many events as I could attend this quarter.

d) To establish and maintain our relationship with OUSA, Te Rōpū Māori and the University, where appropriate.

I have a great working relationship with OUSA as well as the OUSA President, Keegan Wells. Keegan and I continue to work together this quarter and have great conversations. I make sure to attend as many OUSA meetings as I can and contribute to discussions. I also join other meetings with OUSA where I am requested and contribute to the conversations.

I have a great working relationship with the Tumuaki of Te Rōpū Māori (TRM), Gemella Reynolds-Hatem. This quarter we were able to work together with TRM and plan an event for our Māori and Pacific students. This event was a success and I look forward to working with TRM again in the next semester.

Internal work

- a) Monthly meetings with the University of Otago Pacific Leadership Group (PLG).
 - i) The PLG meetings are for around-the-table discussions on current events, policy and updates with all the Pacific Deans for their various teaching disciplines.
- b) Otago Pacific Presidents meetings (Standing Committee).
 - i) These meetings are for around-the-table discussions with all the Pacific Presidents. This is a space where they can talk about current events or raise any issues that they may have.
- c) Monthly meeting with Acting Vice-Chancellor, Professor Helen Nicholson.
 - i) Meetings with the Acting Vice-Chancellor are for discussing what UOPISA has been doing and how the university can continue to support UOPISA. Helen has been a great mentor for me this quarter and I am grateful for her help and guidance
 - ii) We also have other meetings with the president of OUSA and TRM Tumuaki.
- d) Senate.
 - i) The Senate is the principal academic authority of the University and shall, subject to the powers reserved to the council by act of parliament, take such measures and act in such a manner as shall appear to it best calculated to promote the academic work of the University both in teaching and research and for the regulation and superintendence of the education of the students of the University.
- e) Meetings with Jo Oranje Student Pastoral Care.
 - i) I continue to meet with Jo and discuss how Student Pastoral Care can work with UOPISA this year.



- ii) I have also helped Jo by providing input on the University of Otago Annual Attestation 2023 for the Pastoral Care of Tertiary and International Learners Code of Practice.
- f) Attended two separate meet and greets with the new Vice-Chancellor, Grant Robertson.
 - i) The first meet and greet was with the executive members of UOPISA, OUSA and TRM.
 - ii) The second meet and greet was with PLG.
- g) Met with Rose Richards
 - i) I have met with Rose along with my treasurer Millie to discuss future plans and ideas for the MoU.
- h) Met with Tagiilima and Rose
 - i) I have met with Rose along with my treasurer Millie to discuss UOPISA's plans for the Tuloto Happiness Fund
- i) Met with Amie Taua and Millie
 - i) I have met with Amie along with my treasurer Millie to discuss UOPISA's plans for the Tuloto Happiness Fund twice.
- j) Met with TRM executive
 - i) This was to discuss our plans for an event that we would hold together
- k) Was part of the OUSA Anzac Day service and preparation.
- l) Was part of the DVC (External Engagement) Student Focus Group in April.
- m) Attended the launch of the university's new tohu, Ōtākou Whakaihu Waka.
- n) Attended the two of the graduation ceremonies in May.
- o) Attended the 2024 Entrance Scholarship celebration
 - i) This was to celebrate all Pacific first-year students who got a scholarship.
- p) Met with Amie Taufa to discuss updating the university website
- q) Talked to Edmond Fehoko about the Vice-Chancellor's Welcome
- r) Attended and spoke at Professor Helen Nicholson's farewell
- s) Attended a practice for the Vice-Chancellor's Welcome

External

- a) Meeting with Life Matters
 - i) I met with Life Matters and had a chat about their services and what they provide. I then brought that information to Standing Committee as it is important to spread awareness about what they do for our Pacific students.

General Responsibilities

- 1.1. *Executive Officers should support each other in their roles and duties where appropriate and necessary, without compromising the responsibilities of their own role.*

This quarter, we were all able to support each other with our roles.



- Helped by chairing OCISA's SGM.
- Supported my treasurer Millie when she had meetings about the Tuloto Happiness Fund.
- Helped the secretary by finishing the contacts list of all our students associations.
- Helped the public relations officer by updating the website with our first quarterly report.

1.2. Executive Officers should attend, where possible and appropriate, the Annual General Meetings of the member associations. When representation is not possible, an apology should be sent to the member association on behalf of the Executive.

AGM has not happened yet.

1.3. Executive Officers should endeavour to attend other events of the member associations, where possible and appropriate. This will ensure the Executive Officers maintain relationships with the Pacific community.

I have attended fewer events this quarter compared to the first quarter.

Otago Fijian Islands Association (OFISA):

- Attended the social

Otago Tongan Students' Association (OTSA):

- Attended OTSA & SSPIA's Kalia Night
- Attended OTSA fundraiser
- Attended OTSA's information night for 'Amatakiloa

Science Students Pacific Islands Association (SSPIA):

- Attended OTSA & SSPIA's Kalia Night

PART TWO: PERSONAL GOALS AND PROGRESS

Use this section as an opportunity to discuss the personal goals you set for this quarter. How are you tracking and what are the next steps? It's important to discuss how your personal and leadership attributes have developed since stepping into your role, and to keep measuring their growth throughout the year.

My goal in the first quarter was to look after my well-being. As you can see, I did not attend many of our member associations' events but attended many other meetings and events at the university. This quarter was very busy for me and I had to pick and choose a lot of the events and meetings that I could attend. Near the end of semester one, I decided to put my academics first as I want to graduate at the end of this year. It was not easy for me as I felt a lot of guilt for missing a few events and meetings. However, besides my position, my academics will always be my number one priority



and I make sure to emphasize this to my executive as well. Yes, we have a duty but academics should always be the number one priority. This to me is part of my goal to look after my well-being this year. For the next quarter, I want to be able to balance my academics, position, and overall well-being better than I did this quarter. This is so that I can attend more events that the member associations have and support what they are doing.

Space for UOPISA

- I am still in the works for finding a space for UOPISA and have a meeting scheduled in July for this.

PART THREE: GENERAL COMMENTS

Use this section to discuss the extra service you do in your role or to provide more detail on your executive responsibilities. For example, have you contributed to a working group or sat on an advisory committee? Have you met with your member associations or met with external parties? Have you attended member association events on behalf of UOPISA or attended professional development courses to improve your leadership skills? It is important to keep track of your workload and the many ways you are contributing to UOPISA and the Pacific community.

- Mentoring OMISA.
 - I have emailed OMISA and have also had quick conversations with the president to see how things are going with OMISA.
- Mentoring HOPSA.
 - I have emailed HOPSA to see how they are doing this quarter.
- OUSA Academic Committee
 - This committee is discussing what the student representatives want to see at the university.